

U of M TC Video Consent/Permission Guidelines for Teacher Candidates

COLLEGE OF EDUCATION
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UNIVERSITY OF MINNESOTA

1. Teacher candidates should carefully and thoroughly review the Pearson handouts on video permissions and confidentiality on the [candidate policy page](#):

Video Permissions: <http://www.edtpa.com/Content/Docs/SampleReleaseForm.pdf>

Confidentiality: <http://www.edtpa.com/Content/Docs/ConfidentialityAndSecurity.pdf>

2. Teacher candidates are to use the U of M consent/permission forms unless directed by their district to use a district-specific one.
3. The U of M provides a generic consent form (see a sample form on the back of this sheet). These forms will be given to teacher candidates by their University of Minnesota Clinical Supervisors.
4. Teacher candidates are responsible for collecting signed consent/permission forms. The candidates must check and verify that they have signed consent/permission forms for all students who are to be included in their video clips.
5. If teacher candidates are directed to use a district specific consent/permission form, the candidates must ensure that the district permission form includes a provision that explicitly states it will cover the edTPA video use.

Note: St. Paul Public Schools have a district wide confidentiality permission procedure and no separate permission forms for edTPA are required. DO NOT use the U of M consent/permission form with students in St. Paul Public Schools.

6. Pearson does not require teacher candidates to submit the signed video consent/permission forms. However, the candidates are required to confirm on the Pearson submission site that they had acquired permission for the video clips they are submitting.
7. At our school district partners' request, all teacher candidates should select NO, when asked if they give Pearson permission to use their videos as a sample for the training purposes: Make sure to check **“No, I do not give permission to use my edTPA submission for continued program improvement activities.”**
8. In keeping with the policy of Pearson, it is recommended that teacher candidates keep the video consent/permission forms for four years in case they are asked to present documented evidence for a particular student(s). Candidates must securely discard/destroy the forms upon conclusion of the required time-frame.

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Teacher Performance Assessment Student Consent to Participate

Dear Parent/Guardian:

I am a Teacher Candidate from the University of Minnesota. I am doing my student teaching in your child's class. To complete my teacher licensing program, I need to submit a video of myself teaching and some examples of work that the students have completed as part of the Teacher Performance Assessment. I am asking for your permission to include your child in the video of my teaching and to include your child's class work in my Teacher Performance Assessment.

No student's name will appear on any materials that are submitted and materials will be kept confidential at all times. The video recordings and student work I submit will not be made public in any way. Materials I submit will be reviewed by my program at University of Minnesota. The form attached will be used to document your permission.

The video and the students' work will be:

- Kept confidential (all names will be removed from the students' work)
- Used to assess my performance as a teacher, not your child's performance
- Viewed in my teacher licensing program to provide feedback to me and to improve teaching
- Submitted to be scored by trained scorers through a password protected website
- Destroyed and deleted when they are no longer needed for the Teacher Performance Assessment

If you choose to not allow your child's image and work to be included in the Teacher Performance Assessment, he or she will still have instructional activities on the same learning goals as all other students. Thank you for this opportunity to learn to teach with your child's teacher and for allowing me to become an effective teacher by closely studying myself teaching through this performance assessment.

Sincerely,

(Teacher Candidate Signature)

CONSENT by Parent or Guardian of students under 18 years old

I am the parent/legal guardian of the child named below. I understand the use of my child's image, voice, and work samples for the Teacher Performance Assessment as described in the letter above.

I DO give permission to include my child's image and voice on video recordings and my child's regular classroom work for the Teacher Performance Assessment.

I DO NOT give permission to video my child or to use my child's classroom work for the Teacher Performance Assessment.

Student's name: _____ Student's School: _____

Signature of Parent or Guardian: _____ Date: _____

CONSENT by students more than 18 years old

I understand the use of my image, voice, and work samples for the Teacher Performance Assessment as described above.

I DO give permission to include my image and voice on video recordings and my regular classroom work for the Teacher Performance Assessment.

I DO NOT give permission to video me or to use my classroom work for the Teacher Performance Assessment.

Student's name: _____ Student's School: _____

Signature of Student: _____ Date: _____ Date of Birth: ___/___/___